



## ORDER FORM

*Bring your images to life*

7017 Chesley Search Way, Alexandria, VA 22315  
 Phone 703-627-5253 Fax 661-885-7908  
 Website: <http://www.ienisysproductions.com/>  
 Email: [jenisys@cox.net](mailto:jenisys@cox.net)

*Please print out this order form and submit with your photos, music and any other items to be included in your video. Please refer to the Planning Guide and Preparation Tips on the website for details on preparing your DVD video montage.*

Customer Information		
NAME		
ADDRESS		
CITY	STATE	ZIP
HOME PHONE	CELL PHONE	
EMAIL ADDRESS		
Is this a gift for anyone who might answer the phone? <input type="checkbox"/> yes <input type="checkbox"/> no		
If so, please list whom we should not leave a message with: _____		

DVD Video Montage Packages and Pricing	Package Price	\$
Economy: \$175.00 Basic: \$225.00 Deluxe: \$325.00 Premium: \$500.00		
<b>Photo Scanning / Archiving</b> Includes only minor photo enhancements. Includes CD Label and Jewel Case.	x \$1.00/photo =	\$
<b>Other Scanned Items</b> Includes letters, certificates, flyers, postcards, etc. This is an excellent way to preserve other items of importance. We can scan in anything flat and add it to your DVD slideshow.	x \$1.00 each =	\$
<b>Additional Digital Photographs</b> Each package includes a set amount of photos. Check your package and see if that number will suffice, if not add how many more you will need here!	x \$2.00 each =	\$
<b>Additional Custom Screens / Picture Collages</b> Includes several photos on a screen, or any other images and scannable items on a single page. Some packages include a set amount of custom screens. Check your package and see if that number will suffice - if not, you can add more here!	x \$5.00 each =	\$
<b>Additional Title Pages</b> Each package includes a set amount of free title pages. Check your package and see if that number will suffice, if not add how many more you will need here!	x \$5.00 each =	\$

<b>Additional Music</b> Each package includes a set amount of free music selections. Check your package and see if that number will suffice, if not add how many more you will need here!	x \$5.00 each =	\$
<b>Additional Captions</b> Several packages include a set amount of free captions. Check your package and see if that number will suffice, if not add how many more you will need here!	x \$2.00 each =	\$
<b>Music Purchase</b> If you do not own the songs you wish to use, we can purchase them for you.	x \$1.50 per song =	\$
<b>Video Clip Integration</b> Adding video to your montage can really enhance your DVD.	x \$10.00 per clip	\$
<b>Add Scene Selection Menu</b> Jump to any section of your DVD montage with a click of your remote control. Adding this final touch makes your DVD even more professional and impressive.	x \$25.00	\$
<b>Additional DVD's</b> Great for family or friends that live out of state or country, or those who could not view your DVD montage at your event. Don't forget an extra 'safety' copy.	x \$15.00 each =	\$
<b>Picture Sorting</b> If you do not have time to sort, we will do our best.	x \$30.00	\$
<b>Rush Order</b> See website for delivery timeframes – call for price		\$
<b>Discounts &amp; Special Offers</b> If you have received any coupons or special offers, please indicate them here	Discount %	-\$
<b>Shipping</b> Priority Mail: \$20.00 Overnight: \$30.00 If your choice of mail is UPS or FedEx, we will ship back to you the same method and include the price.	\$	
<b>Subtotal</b>		\$
<b>Virginia Tax (5%)</b>		\$
<b>Grand Total</b>		\$

*Payment must be received in full before the completed order is shipped. Please make all checks and money orders payable to: Jenisys Consulting LLC.*



## DVD Label

Please indicate what text and/or images to use on the DVD laser-etched label.



*Sample DVD Labels*

**Text:** \_\_\_\_\_

**Image(s) [filename]:** \_\_\_\_\_

## Title Slide Introduction

Please state what is going to be the title of your movie. This will appear on the first title slide, the cover of your DVD, and the main start menu. Usually people choose names, event and date. (Examples: Disneyworld Vacation April 2005, Smith Family Reunion June 2007)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DVD Theme:** \_\_\_\_\_  
(Birthday, Wedding, Travel, Special Occasion...)

## Opening/Closing Title Screens

Opening / Closing Title Screens are used to describe or explain the event. A special message can be used at the end.

**Opening Message:** \_\_\_\_\_  
(Happy Birthday)

**Closing Message:** \_\_\_\_\_  
(Love, Barbie and Ken)





**Scanned Memorabilia**

Please list any items you would like to have scanned and placed in your DVD montage. Items would include anything flat and no larger than 8x10. Examples: tickets, certificates, postcards, love letters, baby announcements, brochures, children's artwork, etc.

Item to include	Placed where?

**Video Clips**

You can add video to any slideshow package. Please specify where you would like your video inserted.

Clip #	Tape #	Start Time on Tape	Stop Time on Tape	Video Clip Appears AFTER Photo #

**Scene Selection Menu and Chapters**

A Scene Selection menu shows full-video buttons and titles from the chapters you indicate below. Chapters begin and end usually between songs.

#	Chapter Title (limit of 20 characters)	Photo # That Chapter Starts With
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		



# Terms of Service

## Jenisys Productions DVD Client Agreement

By submitting photographs, videotape, CD's, items of importance to be scanned or any other type of media to Jenisys Productions for inclusion in our DVD video montages, the client acknowledges and agrees that Jenisys Productions shall not be liable for any loss or damage to these materials during the shipping process, either to or from our Company. The client understands and agrees to release Jenisys Productions from all liability resulting from mishandling or loss during shipping, regardless of carrier used or method of transport.

The client certifies that all media submitted to Jenisys Productions is free of copyright protection, either directly or via a third party, or that the client has obtained written permission from any third-party copyright holder to use the materials as the client wishes. The client also understands and agrees that all copyrighted music submitted for inclusion into the DVD montage must be purchased legally or on the original CD. The client also understands, and agrees, that Jenisys Productions video montages are designed and intended for personal, non-commercial use and that no admission fee is to be charged for viewing.

Unless otherwise instructed, Jenisys Productions uses DVD+R media; please ensure that your DVD player is compatible with this media.

Jenisys Productions guarantees satisfaction with our product. If you are not satisfied with your product for any reason, just notify us prior to receiving the final copy of the video and you will not incur a charge.

After the final copy is made, your show is eligible for redesign if notification is received to Jenisys Productions within 30 days of receipt date. With our 100% guarantee, we will redesign your DVD until you are completely satisfied with your product. If redesign or correction is required due to an error on the clients' order form or an error not by fault of Jenisys Productions the client is responsible for all shipping and handling charges for the replacement disc(s). Limited to re-do only. No refunds.

**All final materials produced by Jenisys Productions are legally copyrighted and may not be duplicated or reproduced for any reason, without express written permission from Jenisys Productions.**

The undersigned will hold Jenisys Productions harmless for any judgment costs, legal fees, or other expenses that might arise by the reason of any infringement of copyright related to this order.

The client understands and agrees that Jenisys Productions must receive payment in full before the completed order is shipped.

**Customer Signature:** \_\_\_\_\_

**Customer Name (Printed):** \_\_\_\_\_

**Date:** \_\_\_\_\_

Mail your materials and completed order form to:

**Jenisys Productions  
c/o Jennifer O'Neill  
7017 Chesley Search Way  
Alexandria, VA 22315**

**Questions?** We are happy to assist you in any way we can during this process. Please feel free to contact us by email at [jenisys@cox.net](mailto:jenisys@cox.net), or call us at 703-627-5253.